

# Brunel Language Centre

## Summer English and Professional Skills Course

### TIMETABLE    Week 1            English for Communication

Monday	Tuesday	Wednesday	Thursday	Friday
	9.00 ±12.00	9.00 ±12.00		
	Business Presentations 1 Structure, language and engagement	Negotiating Skills		
	13.00 ±15.00	13.00 ±15.00		
	Communicating with customers and other stakeholders: encouraging loyalty and dealing with complaints	Business Presentations 2 Putting it all together		



# TIMETABLE Week 2 English for Being Effective in the Workplace

Monday



